



ST. THOMAS COLLEGE PALAI

UGC Approved College with Potential for Excellence
Reaccredited by NAAC with A Grade (CGPA 3.30)

Syllabus for Vocational Education and Training (VET) Course

Fundamentals of Practical Accounting

Course Code	:	STCVE009
Course Coordinator	:	Dr. Babu Jose Assistant Professor Department of Commerce
Maximum intake	:	60
Eligibility	:	<i>Any regular B.A., B.Sc., M.A. & M.Sc. student of the College</i>

Objective:

(1) To help the students to handle recording and summarizing of financial transaction of personal and small business organization in a scientific and proper manner.

Module 1 Double entry:

Meaning – Basics – need – Relationship between other subjects.

Module 2 Principles of Accounting:

Golden Rules of Accounting – Recording personal and business financial dealings.

Module 3 Financial Analysis:

Consolidation of financial transactions to make the personal and financial decisions and analysis of figures with computer programme.

Theory: **50%** & Practical: **50%**